APPRENTICE MONTHLY PROGRESS REPORT

HVAC

Column "A" - Work Processes Hours	=	Total Number of Work Processes Hours Needed
Column "B" - Last Month's Hours	=	Total From Column "D" of Last Month's MPR
Column "C" - Total Hours This Month	=	Total Number of Hours Worked This Month
Column "D" - Total Hours To Date	=	Last Month's Hours + This Month's Hours

PLEASE ROUND OFF TO THE NEAREST HOUR

FAX: (503) 598-0391

MAIL or DROP-OFF:
HVAC
8625 SW Cascade Ave Ste 100
Beaverton, OR 97008

☐ **Change of address**

NAME:

ADDRESS:

MONTH: **YEAR:**

"A" Work Processes Hours	"B" Last Month's Hours	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	"C" Total Hours This Month	"D" Total Hours to Date
Install & Service-non-electrical **2000**																																		
Duct Design & Air Flow **1000**																																		
Refrigeration/AirCondition 500																																		
Piping, Brazing & Soldering **500**																																		
Limited Energy Techician Class B License Requirements: 4000 hrs Total																																		
HVAC Installation (low-voltage)- Install/wire Thermostats/ Control Panels/ Control Wiring Device/ Stock Room & Materials/ **1750 hrs.**																																		
Troubleshooting & maintenance **250 hrs**.																																		
Specialized Control systems - HVAC/ Medical/ Boiler/Clock/ Instrumentation /data interface **2000 hrs**																																		
Total Hours																																		
Class Attendance																																		
Mark with X days attended																																		

INSTRUCTOR'S SIGNATURE:

NAME OF CLASS:

Date Stamp

Revised: 11/08

REQUIRED SIGNATURES:

APPRENTICE: I certify that the above information is correct.

EMPLOYER'S SIGNATURE:

APPRENTICE SIGNATURE:

COMPANY NAME:

Please notify the Apprenticeship Department of any employment changes

Monthly Progress Reports are due by the 10th of every month or they are late.
Apprentices turning in late MPRs will be cited to appear before the committee.

Comments: