APPRENTICE MONTHLY PROGRESS RECORD

Enter the total hours to date "D" from the prior month in Column "B" Each day record hours spent on each work process Add the Daily Record hours and total in Column "C" Add "B" plus "C" enter into Column "D" Total Daily Hours and Column "C" & "D" on bottom of chart Have supervisor sign & complete employer portion on bottom Sign, date and make a COPY for your records Fax, mail or deliver to NWCC

DUE BY THE 15TH OF EACH MONTH

Keep a copy of each MPR for your records

Central Oregon Sign Hangers JATC

Fax, mail, or deliver to NWCC

NORTHWEST COLLEGE OF CONSTRUCTION 8111 NE Holman St.

Portland, OR 97218

Fax: 503-252-9560

Questions? call: 503-256-7300 Or toll-free 1-800-309-1442

MON	TH	_YEAR	
Name:			
Phone #:			
Address:			

Please call or write the apprenticeship office to report change of address or phone number

"A" Work processes as per standards	"B" Hours from]	REC						of ti CL)Ul	R										"C" Total hours	/D" Total hours
standards	prior month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	this month	to date
Stock Room & Material Handling (200)																																		
Pattern & Blueprints (300)																																		
Layout Design (1000)																																		
Assembly of Display (2000)																									Ir	nmedi	ate sup	ervisor	comm	ents:				
Display Painting & Component Parts (500)																																		
Display, Installation, Svc. & Maintenance (2500)																																		
Transportation & Hoisting Equipment Maintenance & Repair (1500)																									_									
Total hours																																		

ect	
	ect

Supervisor please complete	<u>required</u> EMPLOYER	RATING SECTION	
1 = Good 3 = 2 = Average 4 = Unsatisfacto	· ·		
Interest toward work			
Compatibility Attitude (general)			
AdaptabilityQuantity of work			
Quality of work			
Safety Practices			